



TOPEKA, KANSAS

NEWS & VIEWS

Department of Kansas
P.O. Box 1008, Topeka, Kansas 66601-1008

EMAILED MONTHLY

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AUGUST 2016

CAR RAFFLE – The Department will be having a raffle for a brand new 2017 car. Tickets will be \$20.00 for one or six for \$100.00. Tickets and more information will be available at the Mid-Summer Conference in Russell.

Mid-Summer School of Instruction – August 12-14, 2016 at Post 6240 Russell (248 Bob Dole Dr). Program information will be provided.

August – is the second month of the 2016-2017 year and we assume by now that all Posts and Districts have all their programs in place and operating to insure the Posts, Districts, and Department of another great year.

Department Roster Book – will be available for current officers at the Mid-Summer Council meeting in Russell.

2016-2017 – newly elected Department Officers are listed in the August bulletin and mailing or emailing of any reports or correspondence should be addressed to the officer concerned.

V.O.D. & Patriot's Pen – School starts soon and hopefully you have the Voice of Democracy and Patriot's Pen programs in your schools.

Quartermaster Bond – will be due September 1st and bond forms are available on our website.

Dues Notices – have been mailed to all 2016 annual members. Be sure to monitor your membership records with National Headquarters.

Audits & Inspections – All Audits & Inspections (Post & District) are to be sent DIRECTLY TO and ONLY TO Department Headquarters. Department Headquarters will log the receipt and provide a copy to the Department Inspector for review. This is to help streamline the process and ensure you get timely credit for your submissions as Inspectors change through the years and documents are sent to the wrong address.

Post Audits – All 4 Quarterly Post Audits are due to Department Headquarters by the end of the month following the close of each quarter (due to Department July 31st, October 31st, January 31st and April 30th).

District Audits – National By-Laws/Manual of Procedure does not require a quarterly audit to be performed for Districts like it does for Posts. Requirements are to perform an audit at each District meeting. Audits are due to Department Headquarters by the end of the month following the month that each district meeting is held.

District Commanders and Presidents – Please make arrangements to attend all functions at the Mid-Summer, Mid-Winter and Department Convention.